

OLD DOMINION UNIVERSITY

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DEPARTMENTAL  
FINANCIAL AND ADMINISTRATIVE  
PROCEDURES AND PRACTICES MANUAL

TITLE: Travel - Public Carriers

Proc #: 6-725

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**H. INVOLVEMENT EXTERNAL TO ODU**

Vendors who provide goods or services to ODU

**I. PROCEDURE:**

ODU business travel costs for air, rail and bus fares may be paid by purchase order or small purchase charge card PCard. Transportation costs incurred by isia

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