

**APPROVED BY COMMITTEE – JUNE 13, 2014**

**OLD DOMINION UNIVERSITY  
BOARD OF VISITORS**

**ADMINISTRATION AND FINANCE COMMITTEE  
April 26, 2013**

**MINUTES**

The Administration and Finance Committee met in joint session with the Academic and Research Advancement Committee on Friday, April 26, 2013 in the Board of Visitors conference room in the Webb University Center on the Norfolk Campus to hear a presentation on the proposed FY2013-2014 Tuition and Fees. Members present were:

Fred J. Whyte (*ex-officio*)  
Jeffrey W. Ainslie  
Kenneth E. Ampy  
Frank Batten, Jr.  
J. William Cofer  
Dee D. Gilmore  
Luke M. Hillier  
Marc Jacobson  
Pamela Kirk  
Barry M. Kornblau (*ex-officio*)  
Frank Reidy  
Judith Swystun  
Kevin Muchiri (Student Representative)

Also present were:

John Broderick	Richard Massey
Bruce Aird	Donna Meeks
Alonzo Brandon	Jennifer Mullen
Leigh Comsudis	Earl Nance
Jane Dane	Ellen Neufeldt
Robert Fenning	September Sanderlin
Velvet Grant	Carol Simpson
David Harnage	Jay Wright
Scott Harrison	Students from Graduate Class
Mohammad Karim	



The Administration and Finance Committee was called to order at 10:15 AM on April 26, 2013.  
Members present were:

Jeffrey W. Ainslie (Chair)  
J. William Cofer (Vice Chair)  
Fred Whyte (*ex-officio*)  
Marc Jacobson  
Andrea M. Kilmer  
Pamela C. Kirk  
Barry M. Kornblau (*ex-officio*)  
Judith O. Swystun  
Kevin Muchiri (Student Representative)

Also present were:

Bruce Aird	Rich LeMoal
Rick Berry	Richard Massey
John Broderick	Donna Meeks
Leigh Comsudis	Earl Nance
Dale Feltes	Ellen Neufeldt
Robert Fenning	Chad Peevey
Scott Harrison	Rusty Waterfield
Todd Johnson	

## I. ACTION ITEMS

**Approval of Minutes** – Revised copies of the minutes from the December 6, 2012 meetings were distributed with the noted correction that John Lombard was in attendance. It was then noted that the student representative to the Committee, Kevin Muchiri, was

## II. PRESENTATIONS

**Textbook Options** – Vice President Fenning provided a brief summary regarding the current business model, course materials and publishers used regarding the costs of textbooks and related materials. He then introduced Mr. Todd Johnson, Assistant Vice President for Auxiliary Services, and Mr. Rusty Waterfield, Assistant Vice President for Computing and Communications Services, who reviewed the current and changing business and technology environment for the provision of textbooks and course materials. The presentation acknowledged that the business model for campus-based bookstores and the process for providing course materials are under considerable “stress” due to a number of factors—the most notable is the increasing capability to provide digital course materials. Their presentation noted what the University’s